



Green Army Team Supervisor Position Description and Selection Criteria

Introduction

The Southern Otway Landcare Network (SOLN) and the Conservation Ecology Centre (CEC) deliver a diverse range of Natural Resource Management projects including habitat restoration, revegetation, flora and fauna monitoring, sustainable agriculture and pest plant and animal control. The Southern Otway Landcare Network (SOLN), in conjunction with the Conservation Ecology Centre, is seeking to appoint a Team Leader to supervise a Green Army team based out of Apollo Bay. The Green Army team will assist in delivering SOLN's program of vegetation restoration, management and monitoring on the Barham River, the Great Ocean Road and Cape Otway.

SOLN have been successful in receiving support to run 3 consecutive Green Army teams between March 2016 and June 2017. We are offering this position in the first instance as a six month fixed term contract with an option to extend to an additional two six months contracts. The option to extend will be based on performance and SOLN's ability to attract participants to our Green Army team.

Location: Apollo Bay, Victoria (negotiable within the region)

Salary: \$54,000 plus superannuation (pro rata 6 month limited tenure)

Start Date: By end of February 2016

Scope of Position:

The Green Army Programme is a youth development programme which provides practical opportunities for the conservation, protection and restoration of Australia's natural and cultural heritage. Green Army features teams of young people with a team supervisor working with partner agencies in communities for 26 weeks. Within this period the team receive accredited and on-the-job training.

The objectives of the Green Army Programme are:

- (a) to provide young people, aged 17-24 years, with quality training and experience through structured and supervised projects that focus on areas where natural environmental conservation work and cultural heritage restoration is required;
- (b) to contribute to conservation projects and promote environmental, conservation and natural heritage outcomes and through this benefit the community and the environment; and
- (c) to contribute to Green Army Participants':
 - personal development, including team work and leadership skills;
 - skill development and training through activities that are structured and sequential in their learning outcomes;
 - strengthened connections with the community through relationships, participation and contribution to the community; and
 - improved career and employment prospects through accredited and on-the-project training.





Job description

Green Army Team Supervisors are responsible for the effective supervision of the participants of the project including:

- Contributing to youth development using skills and experience including team building, motivation, goal setting and participatory project planning;
- Assisting in the management of natural and cultural heritage projects, including implementation, logistical arrangements, maintenance of tools and equipment;
- Assisting in the establishment and maintenance of links with local community groups and project partners;
- Ensuring the welfare and safety of team members including strict compliance with Work Health and Safety policy;
- Delivering/Contributing to accredited vocational training;
- Facilitating other structured and informal learning opportunities;
- Completing project management tasks including regular reporting and budgeting;
- Maintaining records including attendance, action plans, training events and outcomes;
- Represent Green Army within the general community and within specific project related forums and;
- Other duties as directed within the scope of the position.

Some Green Army projects are in remote locations, requiring additional project management skills including scheduling, accommodation and catering.

Selection criteria

- Commitment to working with young people in a manner which emphasises personal and team development, who care for the natural environment and cultural heritage and want to see young people take an active role in local community development and addressing environment and heritage issues
- Strong leadership and communications skills, the ability to inspire and motivate young people to work together in effective teams, and to identify and work towards personal and group goals
- Enjoyment of outdoor work and practical experience including ability to plan the allocation and completion of work tasks, to ensure that work tasks are managed with effective safety management; the capacity to use a variety of tools and equipment in projects focussed on natural and cultural heritage conservation, protection and restoration
- High personal ethical standards and a capacity to maintain an inspirational leadership style while empowering young people to take responsibility and to exercise leadership roles
- Relevant formal qualifications in youth development, environment-related studies or community development will be highly regarded as will relevant life experiences
- Qualifications and experience in on- and off-the-job training and learning environments in conservation and land management or a related area, and the ability to mentor or coach young people; candidates with a Certificate IV in Assessment and Workplace Training will be highly regarded
- Demonstrated understanding of community groups and community participation in natural and/or cultural heritage management; the ability to consult and develop networks



Conservation Ecology Centre
Cape Otway



- Demonstrated project management skills, including an understanding of multi-layered Programmes and the ability to meet regular reporting requirements, working to strict timelines
- Willingness to contribute to and learn from the experience of the Green Army network

Essential from the outset

- Commitment to a code of conduct
- Willingness to undertake a police check
- Current driver's licence and the ability to drive a manual vehicle
- Computer skills including word processing and use of the internet/ email
- Working with Children Check
- Senior First Aid Certificate - remote area certificate is desirable

Essential to quickly acquire

The following are essential for team supervisors, but candidates who need to develop any of these should not be deterred from applying as suitable arrangements may be possible.

- Approved WH & S qualification
- Certificate IV in Training and Assessment

Desirable

- Approved Chemical Use and Safety qualification
- Completion of a Defensive Driver Training Course

To apply, forward your CV and a response to the Key Selection criteria to Mike Nurse mike.landcare@soln.org (ph: 5237 6904). Applications close January 22nd 2016.

